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GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

JAY B. RISING
STATE TREASURER

REGULAR MEETING OF THE STATE TAX COMMISSION

AGENDA

DATE OF MEETING: **October 28, 2003**

PLACE OF MEETING: **Bureau of Local Government Conference Room A**
 1st Floor Treasury Building
 Lansing, MI

TIME OF MEETING: **9:30 A.M.**
The following items are on the agenda for this meeting.

1. Approval of the minutes of October 8, 2003 as presented.
2. MCL 211.154 notification of omitted or incorrectly reported property not concurred in by both the assessing officer and the owner. See attached list for file identification.
Scheduled for 9:30 A.M., 10:00 A.M., 10:30 A.M., 11:15 A.M., 2:00 P.M. and 2:30 P.M.
3. Classification Appeal No. 03-001, Bruce Gleason, Sr., Beaver Township, Newaygo County. Current Classification: Residential Real. Requested Classification: Agricultural Real. Assessor's Recommendation: Agricultural Real. PTD Staff Recommendation: Agricultural Real. **Scheduled for 11:00 A.M.**
4. Proposed new instruction for Forms L-4154 and L-4155.
5. Classification Appeal No. 03-013, Lona Emery, Adrian Township, Lenawee County. Current Classification: Agricultural Real. Requested Classification: Agricultural Real. Assessor's Recommendation: Residential Real. PTD Staff Recommendation: Residential Real. **Scheduled for 3:00 P.M.**
6. Classification Appeal No. 03-012, Joseph E. Downes, Gratten Township, Kent County. Current Classification: Residential Real. Requested Classification: Timber Cut-Over Real. Assessor's Recommendation: Residential Real. PTD Staff Recommendation: Residential Real. **Scheduled for 3:30 P.M.**
7. MCL 211.154 notification of omitted or incorrectly reported property concurrences by both the assessing officer and the owner. See attached list for file identification.
8. Proposed schedule of STC meeting dates for 2004.

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9. Proposed STC annual bulletin regarding equalization to the Commission for approval.
10. Proposed STC annual bulletin regarding changes for the upcoming year to the Commission for approval.
11. Proposed STC annual bulletin containing the Tax Calendar for 2004 to the Commission for approval.
12. Proposed annual bulletin regarding the Tax Tribunal Interest Rates for use in 2004.
13. MCL 211.154 Petition 154-03-0341, Brent & Kim Jaime Original petition was a non-concurrence. An official order was issued on October 6, 2003. A letter was received on October 14, 2003 from the treasurer of the local unit requesting that this order be rescinded as the property had a transfer of ownership prior to the official order having been issued. Staff Recommendation: Rescind order as requested by the City of Taylor, Wayne County.
14. MCL 211.154 Petition 154-03-0516, Condat, Inc. Original petition was a concurrence. An official order was issued on August 26, 2003. Notice was received that an incorrect amount had been listed for the Requested Assessed and for the Requested Taxable Valuations for the year 2001. Staff Recommendation: Acceptance of Amended Official Order.
15. Memo from Cynthia B. Faulhaber, Deputy Treasurer, State and Local Finance, on City of Auburn Hills. To the Commission for discussion.
16. Letter from Larry Griffith, Chairman, Missaukee County Board of Commissioners, regarding providing access to the Internet and e-mail for the Equalization Department and other offices within the local county government. To the Commission for discussion.
17. Letter from Keith D. Zick, of Beauchamp, Kelly, Whipple, et al., on the Charter Township of East China regarding the Detroit Edison Company Tax Assessment Appeal. To the Commission for discussion.
18. Request from the attached listed units for re-certifications and new certifications of computerized tax rolls. Staff Recommendation: Approve.
19. MCL 211.154 Petition 154-02-1121, Dana Commercial Credit. An official order was issued on October 6, 2003. Notice was received that incorrect tax rates for the years 2000 and 2001 had been submitted. Staff Recommendation: Acceptance of Amended Official Order.

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20. IFT Certificate 1996-715, Regal Packing Inc., City of Detroit, Wayne County. The certificate was originally submitted as a rehabilitation project on both the real and personal property. The certificate was originally issued as a new facility for both real and personal property for several reasons. The certificate has been ordered changed by the Wayne County Circuit Court from a new facility project to a rehabilitation project. At issue is the value to be utilized as the frozen value for the real property component as well as the personal property component.
21. Memo from Kimberly J. Moors, Secretary-Treasurer, Tri-County Assessor's Association, requesting the services of Keith Kline to present the 2004 three-hour Board of Review workshop for the Association in mid-February, Genesee County.
22. Industrial Facility Exemption Applications to Commission for approval to issue certificates involving **Over 5%** of the SEV of the local government units. See attached list for application identification. Staff Recommendation: Approve.
23. Industrial Facility Exemption Application to Commission for amendment of certificate. See attached list for application identification. Staff Recommendation: Approve.
24. Industrial Facility Exemption Applications to Commission for denial of requested action. Staff Recommendation: Deny.
25. Air Pollution Control Exemption Application to Commission for approval to issue certificate. Staff Recommendation: Approve.
26. P.A. 146 of 2000 Obsolete Property Rehabilitation Act Applications to Commission for approval. Staff Recommendation: Approve.
27. Neighborhood Enterprise Zone Applications to Commission for approval to issue certificates. See attached list for application identification. Staff Recommendation: Approve.
28. MCL 211.154 Petition 154-01-1241, PTP Industries, Inc. An official order was issued on October 8, 2003. Notice was received that the name listed was incorrect. Staff Recommendation: Acceptance of Amended Official Order.
29. Proposed Form 2698 (Formerly L-4142) – 2004 Idle Equipment, Obsolete Equipment, and Surplus Equipment Report, to the Commission for approval.
30. Proposed Form 2699 (L-4143) – 2004 Statement of “Qualified Personal Property” by a “Qualified Business,” to the Commission for approval.
31. Proposed Form 2807 (L-4143a) – 2004 Statement of “Qualified Personal Property” by a “Qualified Business,” to the Commission for approval.
32. Proposed Form 3589 – 2004 Cable Television and Utility Personal Property Report, to the Commission for approval.

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33. Proposed Form 3595 – 2004 Itemized Listing of Daily Rental Property, to the Commission for approval.
34. Proposed Form 3612 – 2004 Itemized Listing of Daily Rental Property, to the Commission for approval.
35. Proposed Form 3966 – 2004 Taxpayer Report of Personal Property “Move-Ins” of Used Equipment Occurring During 2003, to the Commission for approval.